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Kayla Gordon

Office Manager - Tallahassee

Kayla Gordon is the office manager for Holtzman Vogel's Tallahassee office, where she oversees day-to-day operations, administrative staff, client files, case management systems, and internal workflows. She also assists attorneys with development applications, municipal compliance, and client communications.

Additionally, Kayla brings more than eight years of experience in land use, zoning, and construction permitting, having worked alongside attorneys, developers, engineers, planners, and municipal staff to navigate Florida's regulatory framework and development approval process. That hands-on industry background informs her work as an executive legal assistant supporting attorneys on land use, development, and litigation matters.